

Civil Service Test Preparation Workshop

This **CSEA Region 3 members only** test prep workshop is being offered to help prepare you for the following County open-competitive and promotional exams: Program Specialist, Supervising Case Manager, Case Manager II, Case Supervisor, and Case Supervisor II. The following topics will be covered:

- General Test Taking Tips and Strategies
- Preparing Written Material
- Understanding and Interpreting Written Material
- Educating and Interacting with the Public
- Evaluating Conclusions in the Light of Known Facts
- Interviewing
- Supervision

DATE: Tuesday & Wednesday, April 25 & 26, 2017
LOCATION: CSEA Region 3 Office, 568 State Route 52, Beacon, NY 12508
TIME: 5:30 pm - 8:30 pm
(PLEASE ARRIVE BY 5 PM FOR REGISTRATION ON THE FIRST NIGHT)
COST: \$15.75
SPACE IS LIMITED SO REGISTER EARLY
Dinner will be provided both nights. (PLEASE ARRIVE BY 5 PM)

YOU MUST PRE-REGISTER FOR THIS WORKSHOP:

Online at: <https://www.csealarningcenter.org/learncenter/wregister.cfm>

Can't make it on this date and time? Our online training covers some of these topics and you can do it at any time. Try a free demo at: www.csealarningcenter.org



CSEA WORK Institute
1 Lear Jet Lane, Suite 5
Latham, NY 12110
866.478.5548