

CSEA Local 860 is covering the cost of this course see below

# Civil Service Test Preparation Workshop

This **CSEA Region 3 members-only** test prep workshop is being offered to help prepare you for the upcoming County Exams being given on 9/28/19.

The following topics will be covered:

- General Test Taking Tips & Strategies
- Understanding and Interpreting Tabular Material (**Please Bring a Calculator**)
- Working with Office Records (**Please Bring a Calculator**)
- Understanding and Interpreting Written Material
- Evaluating Conclusions in the Light of Known Facts
- Preparing Written Material
- Customer Service

**DATE:** Saturday, September 21, 2019  
**LOCATION:** CSEA Local 860 Office, 595 West Hartsdale Ave., White Plains, NY 10607  
**TIME:** 9 a.m. – 3:30 p.m. (Please arrive by 8:30 a.m. for registration.)  
Cost: \$15.75  
**Please prepay by September 16<sup>th</sup>**  
**SPACE IS LIMITED SO REGISTER EARLY**

## YOU MUST PRE-REGISTER FOR THIS WORKSHOP:

Online at: <https://www.cseallearningcenter.org/learncenter/wregister.cfm>

You can pay with a credit or debit card, but **ONLY** if you register online!

Can't make it on this date and time? Our **FREE** online training covers many of these topics and you can do it at any time. Try our online courses at: [www.cseallearningcenter.org](http://www.cseallearningcenter.org)

Contact CSEA at (914)995-2151 to register for this course



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