



The Union of the Employees of Westchester County  
Civil Service Employees Association, Inc.  
AFSCME Local 1000 – AFL-CIO  
*We Make Westchester Work!*

New York's LEADING Union – CSEA's First Local Government Unit Established in 1947 – Representing Over 3,000 Employees of Westchester County

**EXECUTIVE BOARD**

**Kwabena Manu**  
President  
(914) 995-2741

**Elio Giuliani**  
1<sup>st</sup> Vice President  
Union Representative  
(914) 995-2152

**Anthony Savastano III**  
2<sup>nd</sup> Vice President  
(914) 231-2863

**Sal Sgro**  
3<sup>rd</sup> Vice President  
(914) 813-5713

**John Infelice**  
4<sup>th</sup> Vice President  
(914) 813-7124

**Teri Rella**  
Secretary  
(914) 995-3319

**Hattie Adams**  
Treasurer  
(914) 995-3675

**Jorge Vargas**  
Sergeant-At-Arms  
(914) 813-6348

**Juliet Aguiar**  
Union Representative  
(914) 995-2767

**Tim Cronin**  
Union Representative  
(914) 995-2736

**UNIT OFFICE**  
112 East Post Road  
Suite 420  
White Plains NY  
10601-5113  
**(914) 995-2151**

**EMERGENCY SICK LEAVE BANK – FIRST TIME MEMBERSHIP ENROLLMENT**

Dear Westchester County Employee:

The CSEA Unit 9200 Emergency Sick Leave Bank has provided thousands of hours to eligible employees who would otherwise have faced the financial hardship of illness with no paycheck coming into their households.

**ELIGIBILITY**

Employees who are **NOT** presently enrolled can take the opportunity to join at this time by voluntarily donating two (2) sick or personal leave days. **Once contributions are made, they cannot be withdrawn.** In order to enroll, you must meet the following requirements:

- You must have at least thirteen (13) months of continuous service with Westchester County.
- You must voluntarily contribute two (2) sick or personal leave days to the Emergency Sick Leave Bank in the month of **February 2017** [From 2/1/2017 to 2/28/2017].

**WITHDRAWAL OF SICK LEAVE FROM BANK**

New members must be in the Emergency Sick Leave Bank for six (6) months before applying for assistance. Approval of withdrawals from the Emergency Sick Leave Bank is based on your ability to return to work. **If you do not intend – or are unable – to return to work, YOU ARE NOT ELIGIBLE.** You are also NOT ELIGIBLE if you are receiving SSI, or if you are receiving (or are in the process of applying for) Workers' Compensation. **UNTIL ALL REQUIRED DOCUMENTS ARE RECEIVED, NO DECISION WILL BE RENDERED.**

Requests are considered by members of the Emergency Sick Leave Board, who have been appointed by the CSEA Unit 9200 President. According to your union contract, the Board "shall administer the bank, be responsible for accepting and recording members, maintaining records and acting on each application for benefits submitted to it..." Decisions of the Board are final, subject to Westchester County approval that the Board acted in compliance with eligibility requirements.

**MEMBERSHIP CARD**

Membership Cards for the Emergency Sick Leave Bank must be **SUBMITTED TO YOUR DEPARTMENT TIMEKEEPER** on or before **February 28, 2017**. Please be sure to **sign and date** the card. Submissions beyond the February 28, 2017 deadline cannot be accepted.

***IF YOU ARE ALREADY A MEMBER OF THE EMERGENCY SICK LEAVE BANK, PLEASE DISREGARD THIS LETTER.***

Sincerely,

**Grace Tirri**

Grace Tirri, Chairperson

**Tyneshia Royal**

Tyneshia Royal, Board Member

**Dinitta Lawson**

Dinitta Lawson, Board Member