

# WHAT HAPPENS TO ACCRUED LEAVE FOR **CSEA** MEMBERS UPON RETIREMENT?

## **SICK LEAVE – PAYMENT for Unused Time upon Retirement:**

As a provision of our Union Contract, **if you have a minimum balance of at least fifty (50) days [350 hours]** of unused, unpaid **SICK LEAVE** when you retire, **you will be paid for one-half (50%) of your unpaid Sick Leave up to a maximum of one hundred fifty (150) days [1050 hours]** as of the date of retirement at your current pay rate.

## **SICK LEAVE – Additional SERVICE CREDIT with Retirement System:**

If you are a member of **TIER 1, 2, 3, 4, 5 or 6** of the **New York State & Local Retirement System** and eligible for retirement, your unpaid **SICK LEAVE** balance (or the balance remaining after any payment for unused time upon retirement, if applicable - see above) will be reported to the retirement system for **additional service credit up to a maximum 165 days [1155 hours]** at retirement toward your FAS (Final Average Salary).

## **ANNUAL LEAVE – PAYMENT for Unused Time upon Retirement:**

As a provision of our Union Contract, if you have a balance of **ANNUAL LEAVE** when you retire, **you will be paid for the unused balance of Annual Leave as of the date of retirement\* at your current pay rate.**

*\* Please note that unused Annual Leave does not include time accruing toward the subsequent year's leave (for example, if you retire in December, you will not be eligible to be paid for the leave due to be credited in January).*

## **ANNUAL LEAVE – Additional SERVICE CREDIT with Retirement System:**

If you are a member of **TIER 1 (joined before 4/1/1972), TIER 3, TIER 4, or TIER 5\*\*** of the **New York State & Local Retirement System** and eligible for retirement, your balance of **ANNUAL LEAVE** will also be reported to the retirement system **up to a maximum of 30 days [210 hours]** at retirement toward your FAS (Final Average Salary).

*\*\*Please note that members of **TIER 1 (joined after 4/1/1972), TIER 2 and TIER 6** are not eligible for Annual Leave credit.*

## **PERSONAL LEAVE:**

**Personal Leave** is not eligible to be paid upon retirement from the County, and any unused balance will be lost.

Your **TIER** is based on the date that you **JOINED\*\*\*** the **New York State & Local Retirement System** (*\*\*\*which MAY be different from your Date of Hire*)

[ **TIER 1** > Before 7/1/1973; **TIER 2** > 7/1/1973 - 7/26/1976; **TIER 3** > 7/27/1976 - 8/31/1983; **TIER 4** > 9/1/1983 - 12/31/2009; **TIER 5** > 1/1/2010 - 3/31/2012; **TIER 6** > 4/1/2012 or after.]

***\*Employees should meet with a NYSLRS representative to confirm their eligibility to retire, service time and retirement benefits.\****

Visit the **New York State & Local Retirement System (NYSLRS)** website at [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire) for more information about planning for your retirement. If you are nearing retirement, you can make an appointment to visit a NYSLRS Consultation Site Office for a personal consultation with a retirement system representative. The Westchester County site is located at **123 Main Street on the 1<sup>st</sup> floor in White Plains**, and is open on **Wednesdays** from **9:00 AM – 12:00 PM or 1:00 PM – 4:00 PM**. **Call (866) 805-0990 to schedule an appointment.** There are also nearby sites in Rockland (New City), Dutchess (Poughkeepsie) and in Lower Manhattan, although representatives in White Plains will be most familiar with Westchester County Employees.

Click [HERE](#) to [Register](#) for NYSLRS **Retirement Online** for secure access to your personal retirement records. Click [HERE](#) to [Subscribe](#) for NYSLRS **Member E-News**.